

JOB DESCRIPTION

POSITION: Certification Coordinator (Forestry)
LOCATION: Campbell River or Nanaimo, BC

POSITION OVERVIEW

The Certification Coordinator plays a critical role in Western's commitment to being a leader in sustainable forest management by providing certification and environmental compliance and conformance support to the Manager, Forest Stewardship and Operations Management team. This role is accountable for ensuring the effective implementation of Western's Environmental Management System (EMS) and Sustainable Forest Management (SFM) certification across Timberlands. Success will require collaborating with key individuals from across the Western team to ensure implementation is coordinated and aligned across functional areas with strategic business objectives and performance metrics. Relationships built on trust, respect, proficiency, and professionalism will be required across the Western team.

This position is located on Vancouver Island in Campbell River or Nanaimo, BC.

RESPONSIBILITIES

Safety & Environmental Performance

- Provide leadership in safety and environmental performance by demonstrating and ensuring the adherence to company safety and sustainability processes and procedures.

Financial Performance

- Prepare project specific budgets, forecasts, monitor spending, and report results; and
- Recommend and implement effective and innovative strategies to drive cost efficiencies.

Leadership

- Provide leadership to improve safety, ensure Western's forest practices meet the highest standards, reduce operational costs, and maximize margins; and
- Support one Western culture across the timberlands by leading through collaboration, respect, and trust.
- Operations
- Proactively support Forest Operations, Saanich Forestry Centre, and Log Allocation and Logistics with implementation of the EMS and SFM including training and assisting with government inspections, investigations and audits;
- Organize and facilitate Timberlands Management Reviews aligned with the Corporate Management and Environmental Review Committee (MERC);
- Lead the alignment of SFM plans with Western's Stewardship and Conservation Plan and Western Planning Standard;

- Assist with the preparation of environmental incident reports including root cause analysis to inform system and process improvements;
- Report out weekly, monthly, and quarterly on Timberlands performance for key EMS and SFM metrics;
- In coordination with the Certification and EMS Manager, lead and support internal and external EMS and certification audits;
- Work with the Certification and EMS Manager to design internal audit plans to be efficient and effective by integrating the auditing and monitoring of the EMS, SFM, Western's Stewardship and Conservation Plan, and Western Planning Standard;
- Assist with the implementation of standardized processes, systems, and applications across Timberlands;
- Participate as an alternate for the Certification and EMS Manager on SFM committees for SFI and CSA.

QUALIFICATIONS

EDUCATION AND EXPERIENCE

- Minimum 5 years of experience in resource management, planning, and operations in increasingly responsible roles;
- Post-secondary degree or diploma in Forestry or related degree or diploma in Natural Resource Management;
- Current registration with the Association of BC Forest Professionals;
- Experience supervising or implementing timber harvesting and road construction plans is an asset;
- Experience in conducting audits of complex, multi-site/multi-standard EMS and SFM systems is an asset.

SKILLS, KNOWLEDGE AND REQUIRED COMPETENCIES

- Good understanding and comprehension of environmental management systems;
- Good comprehension of CSA and SFI sustainable forest management standards and systems;
- Thorough knowledge of professional forestry obligations and technical forestry practices;
- Sound understanding of forestry and environmental legislation;
- Ability to audit conformance to EMS and SFM systems;
- Proven ability to work in a team environment with good communication skills and an ability to speak confidently in a public setting;
- Willingness to travel to operations on a regular basis;
- Recognized EMS/SFM auditor training (i.e. SAI or KPMG) is considered an asset.

WE OFFER

We offer a competitive wage and comprehensive benefit package including a generous pension plan.

APPLY HERE

We look forward to hearing from you. Please share your resume by applying through Western Forest Products career page at this link and apply to Certification Coordinator:

https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=7123675f-b0ca-4b68-9fea-f24295bd6993&cclid=2637603463_4010&type=MP&lang=en_CA