TITLE: GENERAL MANAGER – CONTRACT POSITION

SALARY: COMMENSURATE WITH EXPERIENCE AND QUALIFICATIONS

CLIENT: MCBRIDE COMMUNITY FOREST CORPORATION

TERM: FULL TIME (Part time will be considered if Contractor wishes to concurrently work for other clients)

POSITION SUMMARY:
Under the direction of the MCBRIDE COMMUNITY FOREST CORPORATION’s (MCFC) Board of Directors, and the written goals and objectives of the MCFC, the Contractor will act on behalf of the MCFC as the General Manager to provide forest operations management services as outlined in the following:

PURPOSE:
This contract position is accountable for ensuring the proper management and financial success of the business and forestry operations of the MCFC related to the MCFC Agreement K1H.

QUALIFICATIONS, KNOWLEDGE AND EXPERIENCE:
- Minimum of 5 years working in BC forest management
- Demonstrated ability to manage all aspects of a forest industry business with minimal supervision
- Well rounded experience including contractor negotiations, timber sales, silviculture, planning, budgeting
- Experience with Union Contracts
- Excellent written and verbal communication skills
- High level of computer skills
- In good physical condition with a valid BC drivers license (Class 5 minimum)
- Preference may apply if the applicant is registered or eligible for registration as an RPF or RFT with the Association of BC Forest Professionals
- Willing to carry insurance policies for Professional Errors and Omissions Liability and Commercial General Liability.
- Willing to sign a confidentiality agreement and disclose any conflicts of interest.
- Willing to live in or relocate to the beautiful McBride area, BC

PRIMARY RESPONSIBILITIES: The General Manager is responsible for, but not limited to:
- Preparing and managing the MCFC’s annual work plan, business plan, and budget and preparing status reports for the Board of Directors on a bi-monthly basis;
- Preparing reports for the MCFC Annual General Meeting.
- Preparing and administering Forest Stewardship Plans including objectives and strategies.
- Negotiating and preparing contracts for Board approval for all contracted services such as forest management consultants, road construction, forest harvesting, silviculture, administrative services, etc;
- Supervising all contractors and MCFC employees working for the organization and efficiently coordinating the day-to-day operations and activities of the organization;
• Establishing job descriptions for positions identified by the MCFC as necessary for the successful function of the MCFC.
• Ensuring compliance with established standards for road construction, timber harvesting and hauling, and silviculture carried out by independent contractors working for MCFC; Ensuring a high level of forest stewardship of the MCFC by meeting the requirements of the Forest Act, Forest and Range Practices Act, safety regulations, environmental regulations and any other regulations pertaining to the work;
• Securing Ministry approval for cutting permits, site plans and other required plans.
• Arranging and overseeing Small Scale Salvage opportunities.
• Serving as the link between the daily operations of the MCFC and the Board;
• Attending meetings of the Board and committees as required;
• Acquiring or developing all required plans and permits; including a Forest Stewardship Plan, and as required for road construction, harvesting forest resources on the tenure, silviculture activities, etc.;
• Conducting and maintaining inventories and productivity analyses of the forest resource for long term sustainability;
• Ensuring sustainable supply of fibre is available to be marketed annually or as market conditions dictate and that sufficient Standing Timber Inventory (STI) is available to maximize revenue opportunities;
• Working with timber purchasers to identify fibre requirements and prepare competitive timber sales to maximize revenues from the sale of logs and or fibre, while encouraging value-added manufacturing and the local
• Ensuring that operations are in compliance with MCFC objectives and strategies, public consultation requirements, and timber supply objectives;
• Protecting the forest resources by undertaking regular surveillance activities to detect and appraise the significance of any forest insect or disease in the tenure area;
• Developing support for the MCFC in the local community through involvement in community affairs and identification of opportunities for MCFC to add value to the communities and the Community Forest land base;
• Building effective relations with the community and partners in MCFC business transactions through consultation with: contractors, first nations groups, employees, local governments and staff, provincial ministries and agencies;
• Adding value to the land base through collaboration with other businesses and stakeholders, volunteer groups, recreational associations, tourism operators and others;
• Identifying opportunities to upgrade and improve business processes;
• Coaching the forestry team, ensuring that members have clear objectives, receive comprehensive feedback on performance, and have personal development plans focused on achieving excellence;
• Investing in personal growth, development and self-renewal by updating credentials, acquiring new skills, staying abreast of new development in forestry and upgrading this performance; and
• Conducting activities in accordance to WorkSafe B.C. (WCB) requirements.

Interested Applicants are required to send a resume and cover letter (clearly indicating how your experience and qualifications meet the requirements of this position) in confidence to:

Board of Directors, McBride Community Forest Corporation, P.O. Box 370, McBride, BC. V0J 2E0, Attention: Joseph Rich, Chair or email to: jrich@mcbridecommunityforest.com.

Applications must be received no later than 2:00 p.m., Wednesday, October 9, 2019.

Please note, only those applicants invited for an interview will be contacted. Thank you for interest!