

Controller / Accounting Supervisor Surrey, B.C.

With over thirty years of expertise, this company has established itself as a leader in designing and manufacturing best-in-class engineered wood products and building materials for customers across North America.

As Controller / Accounting Supervisor, you will manage the day-to-day accounting activities ensuring data accuracy and timelines. You will work closely with and support the Vice President of Finance in driving growth and operational efficiencies.

Key Responsibilities:

- Manage the day-to-day and operational accounting including month-end/year-end, along with working papers. Mentor and manage the work flow of accounting staff and review work prior to distribution. Review the daily KPI report for accuracy.
- Preparation of the monthly financial statements for VP Finance review and approval. Assist VP Finance with any financial analysis or projects to help drive better decisions through access to information. Update the VP Finance on any pertinent issues, listing possible solutions and recommendations. Assist the VP Finance to implement process improvements, operational efficiencies and data sharing / automation initiatives. Complete the monthly borrowing base calculations for VP Finance review.
- Assist with annual budget and forecast process. Along with other relevant personnel, manage the annual audit.
- Calculate and track the monthly sales personnel commissions and agency fees. Manage the accounts receivable collections process and escalate problem accounts as necessary. Ensure paperless data for sales and purchases is complete, to help facilitate an efficient offsite audit. Ensure that adequate EDC insurance coverage is in place for existing and new customers.
- Ensure compliance with provincial, state and federal regulations and requirements.
- Ensure accounting data integrity in SAGE 300.

Candidate Qualifications:

- CPA or equivalent professional designation required, or close to completion.
- Minimum of 5 years of progressive accounting experience including supervision. Forest industry experience a definite asset.
- Competent knowledge of GAAP and regulatory compliance.
- Skilled with MS Office. Experience with SAGE 300 an asset.
- Collaborative team player with competent organizational, multitasking and time management skills. Ability to work independently with minimal supervision.
- High attention to detail and accuracy. Strong analytical abilities along with effective communication and interpersonal skills.

Location:

This position will be located at company offices in south Surrey, B.C. (White Rock). Occasional travel to US based millsites will be required.

Company Benefits:

- Competitive remuneration within forest industry standards.
- Employer paid benefit package.
- Supportive leadership with strong focus on mentorship and development.
- Growth oriented environment to support long term career development.

Interested persons should forward resumes or for further information, please contact:

**Ron Hogg**

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