



a division of **Dunkley Lumber Ltd.** is seeking a
highly motivated and energetic individual to join our team as a

Purchaser

Foothills Forest Products is a two-line softwood-lumber sawmill and planer facility that is currently undergoing optimization. Our facility is located 20 km south of the beautiful mountain community of Grande Cache, Alberta. We produce high quality lumber products that are sold across North America and in overseas markets. Please visit our website at www.dunkleylumber.com to find out more about us.

We currently have an opening for a Purchaser.

The incumbent will be responsible to work closely with our leadership team, our suppliers, and vendors, to oversee and execute the purchasing accountabilities for the site.

The applicant must be a team player, establish and maintain positive internal and external relationships, have excellent verbal and written communications skills, continuously demonstrate leadership qualities consistent with site/company expectations, be extremely well organized, and have excellent computer skills with an aptitude for planning ahead. Ability to handle large volumes of work and multiple priorities.

The ideal candidate will hold a SCMP designation, an administrative, business, or accounting diploma, is a Journeyman Parts Technician or has related experience in supply chain management, managing a stores room, finance, administration, etc.

This position offers a highly competitive salary and benefits package and rewarding opportunities to grow along with an industry-leading company.

If you possess the noted qualifications and are interested in joining our company, please submit your resume & cover letter via email to:

Email: "reception_ffp@dunkleylumber.com"

Subject: Purchaser

Closing date: September 22, 2025

Grande Cache and area offers an outdoor lover's paradise; camping, fishing, hunting, and outdoor motorsports are all right outside your door. Our community also offers most of the facilities you would expect such as a newly renovated recreational complex, elementary / high schools and several quality businesses and restaurants. For more information on what our community and area have to offer, visit <https://mdgreenview.ab.ca/communities/grande-cache/>

We thank all applicants in advance, however, only those selected for an interview will be contacted.

